

Job Description

Title: Project Manager, StoVentec Rainscreen
Location: Hybrid Remote - National
Reports to: Sr. Technical Solutions Specialist

Purpose:

Sto Corp. (Sto), a global innovation leader of building enclosure systems and high-performance facades coatings, is seeking a Project Manager for our StoVentec Rainscreen Systems. Are you an experienced project coordinator or project manager looking for a new challenge, an opportunity to advance your skills and career in a great work environment while working on exciting, inspiring, and unique projects? If yes, Sto will provide that challenge. The ideal candidate will provide close coordination on our rainscreen claddings with Architects, General Contractors, Engineers, BIM teams, Fabricators, and Installers, along with providing day-to-day oversight of administrative and operational functions to achieve project success.

This is a hybrid remote/in-office position with mandatory in-office visits/trainings/meetings occurring throughout the calendar year.

Essential Duties & Responsibilities (includes, but not limited to):

1. Ensure Sto Systems are properly specified and drawn to Sto and project standards
2. Directs and monitors project activity and project documents for their assigned projects, including shop drawings coordination & review
3. Liaise with clients to identify and define project requirements, scope, and objectives
4. Make certain that clients' needs are met as the project evolves
5. Monitor and track project's progress and handle any issues that arise
6. Monitor and report on the progress of a project in Salesforce
7. Provide material takeoffs, estimating, detailing, and installation support and education
8. Maintain orders in ERP system (SAP) – keeping accurate ship dates and coordinating with the logistics, credit, and clients

This is not a comprehensive listing of all duties or responsibilities that are required for this job.

Experience/Skills/Knowledge/Requirements:

- 3+ years of proven customer support, project management/coordination, and/or sales experience in building materials or similar construction trades
- Knowledge of the construction industry is required
- Must be willing and able to learn, seeking out information and utilizing all given resources to solve problems and provide customers with solutions

- Proficiency with Microsoft Office 365 and a CRM (preferably Salesforce), with a willingness and ability to learn to use new software (AutoCAD, Revit, Bluebeam Revu, Project Management Software, etc.)
- Excellent organizational, interpersonal and communications skills with great attention to detail
- Knowledge of business-to-business practices and techniques
- Must be able to work independently as well as collaboratively with a team
- Knowledge of CRM, specifically Salesforce is preferred

Education:

- Bachelor's degree in Architecture, Construction Management, Project Management, or related field, or combination of education and relevant field experience

To Apply:

Submit your resume and cover letter to Jobs@StoCorp.com. Job ID: PMV